

Fees

BEFORE YOU MOVE IN:

Set up fee	£ 225.00
Referencing tenants (identity, immigration and visa confirmation, financial credit checks, obtaining references from current or previous employers / landlords and any other relevant information to assess affordability) as well as contract negotiation (amending and agreeing terms) and arranging the tenancy and agreement. THIS FEE IS NOT REFUNDABLE.	
Second tenant	£155.00
Guarantor Fee	£ 90.00 per guarantor (if required)
Covering credit referencing and preparing a Deed of Guarantee as part of the Tenancy Agreement	
Room Administration fee -	£175 for sole occupancy.
Inventory	£120-320
Saturday "move in" will be an additional cost of	£60

DURING YOUR TENANCY:

Amendment Fee	£75.00
Contract negotiation, amending terms and updating your tenancy agreement during your tenancy	
Change of tenant/ Additional tenant	£250.00
Subject to the Landlord's approval, where a new or additional tenant requires referencing a new tenancy agreement prepared and the deposit registration updated.	
Renewal Fee (tenant's share)	£60.00
Contract negotiation, amending and updating terms and arranging a further tenancy and agreement	

OTHER FEES AND CHARGES:

Lost Key	
Key cut service	£45
Lost Security Item	£ item cost
Out of Hours Services	£ 60per hour
Where actions of the tenant results in the agent (or nominated contractor) attending the property, time to remedy the situation is charged at the hourly rate	